

**Performa for Research Incentive for publishing Chapter in a Book**

**(Handwritten Form will not be accepted)**

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| **1.** | **Title of the Chapter** | **:** |  |
| **2.** | **Title of the Book** | **:** |  |
| **3.** | **Publisher Name** | **:** |  |
| **4.** | **ISBN No.** | **:** |  |
| **5.** | **Chapter No.**  | **:** |  |
| **6.** | **Volume / Page Number** | **:** |  |
| **7.** | **Whether the chapter is indexed in SCOPUS/ WoS**  | **:** | [ ] Yes [ ] No |
| **8.** | **Publication Date** | **:** |  |

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**Declaration**

All the above information is accurate to the best of my knowledge. If any information given above is found false/misleading, disciplinary action may be taken against me, and an incentive (if any) issued for the book chapter given above may be recovered from me. Further, I certify that I have not previously received any incentive for the same book chapter from SGT University.

**Date of Submission:** 31 May 2025

**Signature of the Author/s** \_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_

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**Verified by Faculty Research Coordinator Recommendation & Signature of the Head**

 **Dean of Faculty**

*(with seal)*

**List of Enclosures:**

[ ]  Copy of published book chapter showing title, Authors name, SGTU affiliation, publisher, ISBN No., & publication date.

☐ Proof of Indexing of book chapter in SCOPUS/WoS (if applicable)

☐ Copy of Email notification of filled Google Form

[ ]  Signed Copy of Student’s Bank Passbook/Cancelled Cheque, if any

**Steps for application and sanction of research incentive for publishing Book Chapter:**

1. The completed application form and the mentioned enclosures, duly forwarded by the Dean, will be sent to the office of the Research & Development Cell, SGT University.
2. The Research & Development Cell will check the submitted application for its value and recommend it to the competent authority for approval.

**Please note:**

The Dean has to check thoroughly for eligibility and then forward with remarks/ recommendations (according to the current research promotion policy guidelines)

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